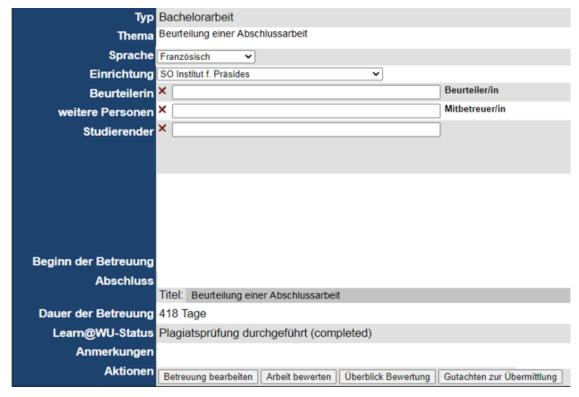


Thesis Evaluation Guide



Example Display: Creating a Bachelor's Thesis

Aktionen

Betreuung bearbeiten

- Students submit their theses online via <u>myWU</u>. All uploaded papers are automatically checked for plagiarism. You will receive the plagiarism check results by email, including a detailed report.
- If the thesis was co-authored, one student submits the thesis and lists the coauthors.
- Once the plagiarism check has been approved, you can proceed with the evaluation.

Step 1: Before entering the grade, click **"Arbeit bewerten"** (Evaluate Thesis) and complete the evaluation grid.

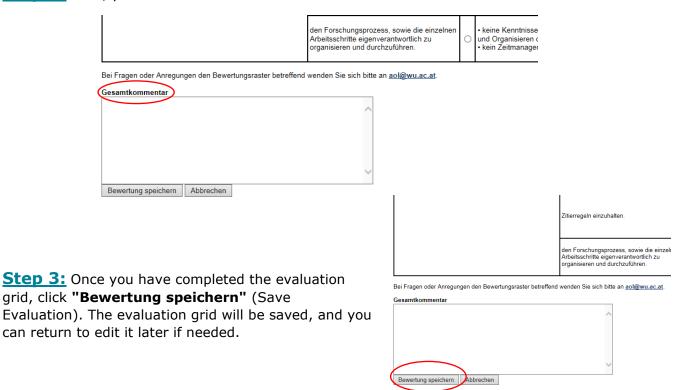
Arbeit bewerten

Betreuung abschließen Betreuung abbrechen



As of: January 31, 2025

Step 2: Here, you can add a comment on the evaluation of the thesis.



Liste der Themen | Abmelden

Step 4: Click on "Betreuung abschließen" (Complete Supervision) to enter the grade.



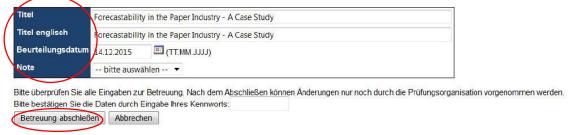
Step 5:

Titel/Titel englisch (Title/English Title): This data is based on the information provided by the student in mywu. If necessary, you can correct the titles. The titles entered here will appear on the student's graduation documents.

Beurteilungsdatum (Grading Date): Please enter the date when the thesis was graded.

Note (Grade): Please select the appropriate grade.

Betreuung abschließen (Complete Supervision): The examiner confirms the entered data by entering their password.



As of: January 31, 2025

Step 6:





- Use the "Gutachten zur Übermittlung" (Download Appraisal) button to download the thesis appraisal as a PDF. You can forward it to the student via email if required.
- The "Überblick Bewertung" (Evaluation Overview) button allows you to view the complete evaluation matrix and all the entered information.
- Once the supervision has been marked as complete, the grade will appear in LPIS and on the student's transcript.
 If all other requirements have been met, the student can apply for their graduation documents.
- Any changes needed after this point (e.g., grade, grading date, degree program, or title corrections) can only be made by the **Examinations Office**.

For questions regarding the appraisal, please contact aol@wu.ac.at.

For questions about the thesis evaluation and grading process, please contact studentsupport@wu.ac.at.

As of: January 31, 2025