

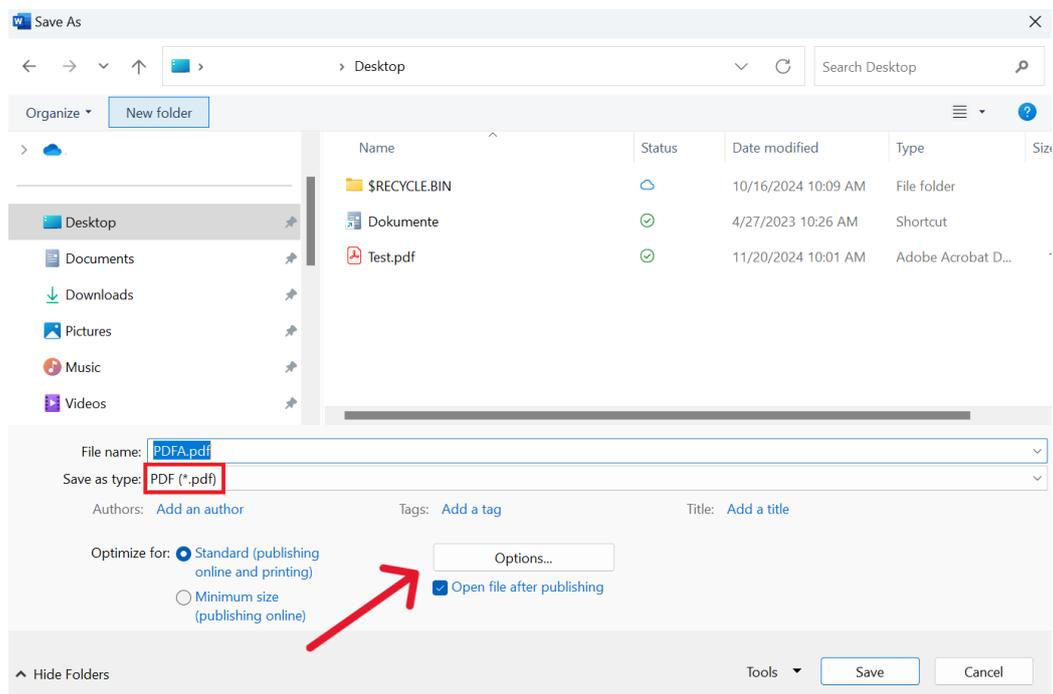
Convert your thesis into a PDF/A

The PDF/A file can only be created with the following tools:

- Word
- Acrobat
- Latex
- Tex
- Writer
- Draw
- [PDF-Creator](#)

Example – Conversion with Word

Step 1 Open your thesis in Word. Under the “File → Save as” tab, select the storage location and file name. Set the file type to to: “PDF”. Click on the “Options...” button.



Step 2 Check the “**PDF/A-compliant**” box and confirm with “OK” and “Save”.

Check the “Create bookmarks using Headings” box and confirm with “Ok”.

