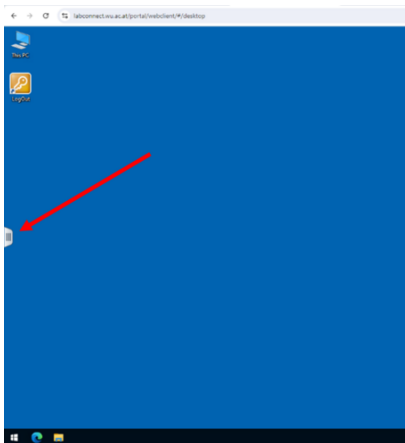


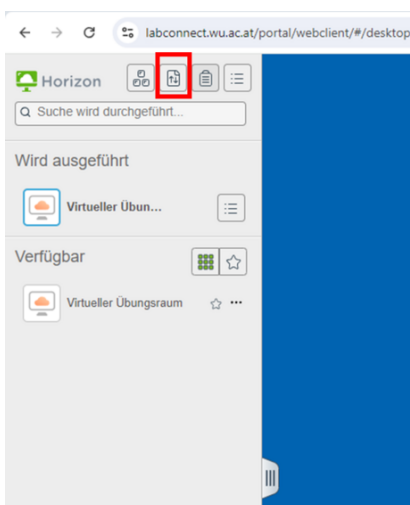
- **Access via your internet browser (p. 1)**
- **Access via Horizon Client (p. 3)**

Access Via Your Internet Browser:

1. Unfold the left side menu.



2. Click on "Bereich 'Datenübertragung öffnen'".



3.

a. Upload file:

Drag and drop the desired file into the "Hochladen" tab window.

b. Download file:

1. Select the "Download" tab window.

2. Select the desired file (click on the left).

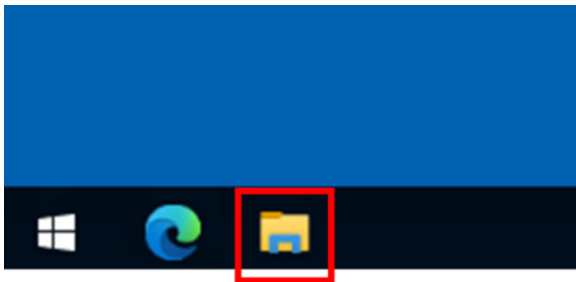
3. Click "Ctrl" + „C" to insert the file into the "Herunterladen" tab window.

4. Click on the download symbol.



Access Via Horizon Client:

1. Open Windows Explorer on the virtual PC.



- 2.

- a. Upload file:

1. Select the file from the „Network Drive (Z:)“ storage drive.
2. Move or copy the file to the „Windows (C:)“ storage drive.

- b. Download file:

1. Select the file from the „Windows (C:)“ storage drive.
2. Move or copy the file to the „Network Drive (Z:)“ storage drive.