

INFORMATION SHEET

Election of the Senate of the Vienna University of Economics and Business Administration

At 30.09.2025 the term of office of the Senate expires. A new senate must be elected by this date.

The election of the Senate will take place on **Wed, 11.06.2025** in the building AD, meeting room 2, ground floor. Voting is possible between 9:00 and 16:00.

To be elected are:

- 13 representatives from the group of university professors including the heads of organizational units with research and teaching tasks who are not university professors and at least two substitute members.
- 6 Representatives from the group of university lecturers and academic staff in research and teaching and at least two substitute members, at least two of whom are university lecturers.
- 1 representative from the administrative staff and at least two substitute members.

The student representatives⁶ (and their substitutes) are not elected directly, but are delegated by the university representatives according to the HSG.

Right to vote

All persons who are members of the above-mentioned groups of persons on the **cut-off date 05.03.2025** are members of the groups of persons listed above.

Attention is drawn to the following provisions of the Election Regulations:

Belonging to several groups of people

Each person can belong to only one group of people.

In the event of a conflict, the assignment to the group of university professors shall take precedence over the assignment to the group of university teachers and administrative staff.

Assignment to the group of administrative staff takes precedence over assignment to the group of university lecturers and research and teaching staff.

Maternity leave/exemption

Persons who have been granted parental leave or leave of absence are entitled to vote and stand for election and belong to the group of persons to which they are assigned on the basis of their employment relationship.

Tender

The announcement of the elections will be made no later than 05.03.2025 in the official gazette of WU Vienna.



Inspection of the electoral roll:

The period for the inspection of the electoral roll begins on 20.03.2025 at 9:00 a.m. and ends on 25.03.2025 at 4:00 p.m. The inspection takes place in the Personnel Office.

Objections to the electoral roll must be submitted in writing to the chairperson of the electoral commission by 25.03.2025 24:00 to the Chairperson of the Election Commission, via the address of the Legal Affairs Office.

Election proposals

Nominations can be submitted **until 01.04.2025 (submission date) in writing** to the Chairperson of the Election Commission, Rector Rupert Sausgruber, via address Legal Affairs Office. The election proposals will be published at the latest on 08.06.2022 at the latest in the official gazette and on the official notice board of WU Vienna.

The election proposal consists of a list of ranked candidates.

The following should be noted:

- For each candidate, indicate the surname and first name.
- An election proposal must contain at least two more representatives to be elected.
- Each nomination for the election of representatives of the group of university lecturers and academic staff in research and teaching must include at least two university lecturers.
- The list of candidates as part of the election proposals for the representatives of the groups to be elected pursuant to § 25 para. 4 no. 2 1 and 3 UG shall be drawn up in such a way that at least 50% of the candidates are women. This also applies to the substitute members to be elected (§ 20a para. UG4).
- Each election proposal shall be submitted to the Chairperson of the Election Commission, by address Legal Affairs Office, and the person submitting it shall be deemed to be an agent for service of such election proposal.

Absentee ballot

The election commission may decide to conduct a postal vote.

Active voters have the option of voting by absentee ballot.

If a person who is actively eligible to vote wishes to use the absentee ballot option, a request must be submitted in writing or in person to the Chair of the Election Commission at the address Senate Office or electronically at senatsbuero@wu.ac.at no later than 14 days prior to the election date.

The deadlines, dates and other modalities for postal voting can be found in the election announcement.

Votes cast by absentee ballot must be received by the Chairperson of the Election Commission, by address Senate Office, no later than 6:00 p.m. on June 11, 2024.

Election regulations

Elections shall be held in accordance with the provisions of the **Universities Act 2002** and the applicable **election regulations of the Senate**.