

## CALL: WU INTERNATIONAL RESEARCH FELLOW (WU IRF)

### Objective

With this program, WU finances a stay at an international research institution, giving WU International Research Fellows the opportunity to continue or complete ongoing projects and to engage in networking activities with experts in their field of research.

Grant recipients are given a paid leave of absence for the time abroad. A report on the stay must be submitted after returning to Austria. The funds provided must be accounted correctly.

### Maximum funding per application/year

- The maximum funding per year per person is limited to **EUR 6,000**.
- In order to support as many research-related travel activities as possible, **funding for a maximum stay of 30 days** can be applied for via the IRF.
- The stay itself can also cover a longer period (e.g. in **combination with other funding**), but at least one week.
- If the combination with another grant is already known, this must be stated in the application (for transparency).
- **Conference participation is excluded from IRF funding.**

### Funding categories

- Travel costs to and from the destination
- Accommodation costs for the stay
- If necessary: visa costs, public transportation etc.

Please note that WU does not fund any costs for living, printing or other materials.

**Top university-extra:** For research stays at internationally acknowledged top-universities, an extra of EUR 2,000 might be granted for fees the university **explicitly** demands.

Please contact Ruth Heuberger if you are planning a stay at a top university.

If you should have any **caretaking costs**, please consider the

[WU internal bonus to cover caretaking costs during business travel](#)

### Funding Requirements

WU's Prae Doc and Post Doc employees and WU researchers (valid employment contract with WU) who have recently completed their habilitation are eligible to apply.

Third-party funded personnel is also eligible to apply for this mobility grant under certain conditions. (Minimum requirements: Approval of the project leader or supervisor and long-term research activity at WU prior to application). We ask third-party-funded personnel to seek advice from the Research Service Center before applying!

**For Engage.eu activities**, professors and senior researchers (e.g. associate professors) can also apply for a WU IRF - valid employment contract with WU is necessary.

**Please note:** In case of shortage of funds and equal quality of submissions, applicant who have not already received funding will be given preference. Under certain circumstances, it is possible to apply for the funding during a parental leave. Please contact the Research Service Center prior to your submission.

## Application

Only via [Online form](#)

Please include the following:

- Letter of motivation with short information about the research project,
- a declaration of consent from your immediate superior ("direkte Dienstvorgesetzte")
- a letter of invitation from the partner university,
- a cost evaluation,
- a work schedule

We will consult PURE entries regarding your publication record and CV when reviewing applications, so it is recommended to **make sure your PURE entries are up to date.**

## Decision

The Vice-Rector for Research makes decisions based on the funding requirements listed:

- **Planned Output:** What are the objectives of the stay abroad? Are they in line with the applicant's academic profile?
- **Academic Network:** Are the duration of the stay and the planned actions suitable for networking activities? (e.g. building up/strengthening an academic network)
- **Time and cost plan:** Do duration and planned costs match the objectives of the stay abroad?
- **Quality of the letters of recommendation and invitation:** Do they comprise compelling arguments why the applicant should go abroad?
- **Previous career path/publication record:** Does the publication record match the academic age of the applicant? Has the applicant ever received WU-funding for similar projects? (Please note: Previous funding does not serve as a reasoning for refusing your application, but we do consider them during decision making)

## Application deadline

- An application is only possible **before the start of the trip.**
- If costs are incurred in advance, **the risk must be borne by the applicant.**
- Applications may be transmitted **any time.** Only via [Online form](#)
- Please allow **3 - 6 weeks for processing.**

**Due to the upcoming holidays, it may take longer to make a decision.**

## Contact person

Ruth Heuberger, Research Service Center  
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