

## WU DOCTORAL OFFICE

## Regulations for the dissertation

### Submitting the dissertation:

1. Final version of the dissertation has to be uploaded to myWU
2. Send an email to the Doctoral Office to notify us of the upload and include the following forms:
  - **Request for the grading of the dissertation**
  - **Grading protocol of the dissertation**
3. The Doctoral Office will forward the uploaded dissertation and the forms to the members of the Doctoral Committee.

From 1 March 2025 onwards, you do not have to submit bound copies anymore; if you or members of your Doctoral Committee would like the dissertation as a book, you can of course order copies at a copy shop or bookbinder.

Please do not forget to include a title page as the first page. There is a template in the download-area; you do not have to use it, but if you choose to design a title page yourself, please include all the information the template provides:

- title/subtitle of your dissertation
- your academic degree(s) (without the doctoral/PhD degree to be obtained), your first name and surname
- academic degree to be obtained (Dr./PhD)
- student ID number
- name of doctoral degree program
- subject area (main subject or more narrowly defined subject of your dissertation)
- titles and names of the members of your Doctoral Committee
- date (month and year)